



Job Description

Online Grocery Shopper

- **Position:** Online Grocery Shopper
- **Market Day Assistant Manager Organization:**
- **Name The Springs Market (Official Sulphur Springs Farmers Market):**
- **Event Date:** October 18, 2025
- **Load-in:** 7 AM - 9 AM
- **Event Hours:** 9 AM - 3 PM
- **Load-out:** 3 PM - 5 PM
- **Location:** 8098 N Nebraska Ave, Tampa, FL 33604

Overview:

As a Personal Shopper/Online Grocery Shopper at The Springs Market, you will play a key role in enhancing the shopping experience for our customers by accurately selecting, packing, and preparing

online orders for delivery. Your attention to detail and commitment to customer satisfaction will ensure that every order meets our high standards for quality and accuracy.

Key Responsibilities:

Order Management:

- Review and manage customer orders placed through the The Springs Market app, ensuring that all items are accurately selected based on customer preferences.
- Prioritize and fulfill orders efficiently to meet delivery timelines.

Product Selection and Quality Control:

- Gather items from the vendors, ensuring that all products selected are fresh, undamaged, and meet quality standards.
- Substitute items when necessary, communicating with customers to confirm any changes or adjustments.

Packing and Preparation:

- Pack items safely and securely to prevent damage during transportation, ensuring that all orders are ready for prompt delivery.
- Label packages accurately and prepare them for delivery, ensuring compliance with safety and operational guidelines.

Customer Interaction:

- Provide excellent customer service by responding to inquiries and addressing any concerns related to their orders.

- Maintain communication with customers regarding order status, substitutions, and delivery timelines.

Collaboration and Team Support:

- Work closely with fellow team members and supervisors to ensure smooth operations and efficient order fulfillment.
 - Participate in training and development sessions to stay updated on product offerings and store policies.

Qualifications:

- Strong attention to detail and ability to follow instructions accurately.
- Excellent communication skills, both verbal and written.
- Ability to work in a fast-paced environment and manage multiple tasks effectively.
- Basic knowledge of grocery products and a commitment to delivering high-quality service.
- Previous experience in retail, grocery, or a customer service role is preferred.

Compensation:

- Pay Rate: [\$200 flat rate]
- Additional incentives may be offered based on performance and efficiency.

Benefits:

- Flexible work hours
- Opportunities for career advancement within The Springs Market.
- Employee discounts and benefits packages.
- A supportive and dynamic work environment.

How to Apply:

If you're interested in being part of our team as a Online Grocery Shopper, please apply through The Springs Market email subject line The Springs Market online shopper. We look forward to welcoming you to our team!